

Notetakers for the SDRC – Clockwork instructions

<https://clockwork.fsu.edu/ClockWork/custom/misc/home.aspx>

- Initial Login
 - Utilize the link above. Once you log in, you will be on the 'Welcome Page'
 - Click on the link for note takers
 - You will then be directed to the SDRC Note taker Interface Page. **Read the information on that page!**
 - Click on the Courses/Notes tab
 - You will then be redirected to the myfsu Portal, login with your fsu username and password.
 - You then are directed back to the Welcome Page and follow the instructions from bullets 1-4.
 - You now be asked for personal information as email address and a phone number you can be reached at.
 - Next you will need to upload 1-2 pages as Sample.
 - Once selected as a note taker, on your next login you will be able to upload course notes.

If you have any questions or need assistances please email Marshaun Jackson at mdjackson@fsu.edu.

Thanks. SDRC